INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS JUNE 30, 2011

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OFFICIALS

Name	Title	Term Expires
		-
Virgil Murray	Mayor	2012
Dan Blitgen	Council Member	2014
Michael Dempewolf	Council Member	2012
Tim Roth	Council Member	2012
Gary Feuerbach	Council Member	2014
Darla Lawson	Council Member	2014
Loras Herrig	Administrator	2013
Janet Callaghan	City Clerk	2013
Cindy Blake	Assistant Clerk	2013
Steven Kahler	Attorney	2013
Lynn Schwager	Police Chief	2013
Chuck Kueter	Street Supt.	2013

O'CONNOR, BROOKS & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

W.H. LEGLAR, CPA S.J. DOMEYER, CPA M.A. KUEPERS, CPA J.W. HANNAN, CPA M.P. RUGGEBERG, CPA P.C. McCARTHY, CPA E.A. SCHILLING, CPA

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Bellevue, Iowa, as of and for the year ended June 30, 2011, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City of Bellevue's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Bellevue as of June 30, 2011, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated June 6, 2012, on our consideration of the City of Bellevue's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Bellevue's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the nine years ended June 30, 2010 (none of which are presented herein) and expressed unqualified opinions on those financial statements which were prepared in conformity with an other comprehensive basis of accounting. Other supplementary information included in Schedules 1 through 5, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

O'CONNOR, BROOKS & CO., P.C.

O'Connor, Brooks + Co, P.C.

Dubuque, Iowa June 6, 2012

MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Bellevue provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2011. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

2011 FINANCIAL HIGHLIGHTS

- Receipts included \$837,102 in property tax, \$286,488 in TIF, \$172,740 in local option tax, \$209,636 in road use tax.
- Disbursements decreased 8.0% in fiscal 2011 from fiscal 2010, a total of \$513,979. Disbursements in governmental activities decreased 10.4%, a total of \$292,448 and business type activities disbursements decreased \$221,531 or 6.1%.
- The City's total cash basis net assets increased \$738,905 or 73.2% from June 30, 2010 to June 30, 2011. Of this amount, the assets of the governmental activities increased \$331,400 and the assets of the business type activities increased \$407,505.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Statement of Activities and Net Assets. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide statement by providing information about the most significant funds.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the City's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor governmental funds and proprietary funds.

BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

The Statement of Activities and Net Assets presents the City's net assets. Over time, increases or decreases in the City's net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Assets is divided into two kinds of activities:

- Governmental Activities include public safety, public works, culture and recreation, community and economic development, general government, debt service, and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include water, sewer, electric, garbage, ambulance service, and telecommunications services. These activities are financed primarily by user charges.

Fund Financial Statements

The City has two kinds of funds:

1. Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds, and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund; 2) the Special Revenue Funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Fund, and 4) the Capital Projects Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statements for governmental funds include a statement of cash receipts, disbursements and changes in cash balances.

2. Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business-type activities. The City maintains ten Enterprise Funds to provide separate information for the water, sewer, electric, garbage, ambulance, cable television, and customer deposits funds.

The required financial statements for proprietary funds include a statement of cash receipts, disbursements and changes in cash balances.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from a year ago, from \$781,707 to \$1,113,107. The analysis that follows focuses on the changes in cash balances for governmental activities.

Changes in Cash Basis Net Assets of Governmental Activities

	Year end	ed June 30,
	2011	2010
Receipts and transfers:		
Program Receipts:		
Charges for services	\$ 58,241	\$ 57,943
Operating grants and contributions	671,561	
Capital grants and contributions	231,810	•
General Receipts:	. ,	,
Property tax	837,102	722,589
Tax increment financing	286,488	•
Local option sales tax	172,740	•
Other city tax	16,801	· · · · · · · · · · · · · · · · · · ·
Unrestricted investment earnings	4,699	
Note proceeds		250,000
Other general receipts	48,380	42,338
Transfers, net	521,640	
Total receipts and transfers	\$2,849,462	\$3,237,525
•		
Disbursements:		
Public safety	\$ 690,612	\$ 434,801
Public works	429,592	
Culture and recreation	272,426	
Community and economic development	50,640	
General government	347,785	
Debt service	690,358	
Capital projects	36,649	697,932
Total disbursements	\$2,518,062	
Increase in cash basis net assets	\$ 331,400	\$ 342,015
Cash basis net assets beginning of year, as restated	781,707	352,189
Cash basis net assets end of year	\$1,113,107	\$ 694,204
		

Total receipts for the City's governmental activities decreased by 12.0%, or \$388,063. The total cost of all programs and services decreased 13.0%, or \$377,448. The decrease in receipts was caused mainly by a reduction in loan proceeds of \$250,000. The completion of capital projects eliminated the need for additional borrowing and also accounted for the reduction in total disbursements.

The cost of all governmental activities this year was \$2,518,062 compared to \$2,895,510 last year. Disbursements in the public safety, public works, culture and recreation functions increased \$359,699 while debt service and capital projects decreased \$712,877. As previously noted, major capital projects decreased significantly as the City deliberately slowed capital investment to maintain reserves. The main increase in disbursements was in the area of public safety as a new ambulance was purchased along with fire safety equipment.

Changes in Cash Basis Net Assets of Business Type Activities

	Year End	ed June 30,
	2011	2010
Receipts:		
Program receipts:		
Charge for services:		
Water	\$ 277,806	
Electric	2,271,236	1,878,253
Sewer rental	438,198	
Sanitation	285,203	
Ambulance	139,030	113,319
Telecommunications	816,428	
Operating grants and contributions	8,271	·
Capital grants and contributions		18,000
General receipts:		
Unrestricted interest on investments	8,583	
Miscellaneous	100,076	
Proceeds of debt		2,815,000
Total receipts	\$ 4,344,831	\$ 6,709,685
Disbursements and transfers:		
Water	\$ 220,087	\$ 182,996
Electric		1,929,200
Sewer rental	169,084	
Sanitation	249,745	268,221
Ambulance	106,784	
Telecommunications	804,681	
Customer's deposits	10,348	9,023
Transfers, net	521,640	570,126
Total disbursements and transfers	\$ 3.937.326	\$ 6,727,594
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Changes in Cash Basis Net Assets of Business Type Activities (Continued)

— —	2011	2010
Ф		
\$	407,505	\$ (17,909)
	227,534	332,946
\$	635,039	\$ 315,037
	\$	

Total business type activities receipts for the fiscal year were \$4,344,831 compared to \$6,709,685 last year. The decrease in receipts was due to the completion of borrowing for the telecommunications project.

Total disbursements and transfers for the fiscal year were \$3,937,326 compared to \$6,727,594 last year. Disbursements decreased due to the completion of the telecommunications project and in fiscal year 2010, the City expended a large amount in the sewer fund to refinance the sewer debt.

INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Bellevue completed the year, its governmental funds reported a combined fund balance of \$1,113,107, an increase of \$331,400 from last year's total. The following are the major reasons for the changes in fund balances of the major funds from the previous year.

- The General Fund cash balance increased from \$560,593 to \$745,002 due to a determined effort by the City to reduce costs whenever possible. The City would like to increase reserves to prepare for any future economic downturns.
- The TIF District Fund cash balance increased from \$98,805 to \$107,177 due to higher than anticipated TIF receipts. Excess funds will be used to accelerate debt reduction.
- The Capital Projects Fund cash balance increased from \$(105,994) to \$11,613 due to the completion of capital projects and the final borrowing to pay for projects.
- The Debt Service Fund cash balance remained relatively unchanged from the prior year.

INDIVIDUAL MAJOR BUSINESS-TYPE FUND ANALYSIS

- The Water Fund cash balance increased from \$318,886 to \$338,377 as operating profits exceeded anticipated expenses. Anticipated projects will be paid for with accumulated reserves.
- The Electric Fund cash balance increased from \$527,747 to \$790,532 as a result of continued expense reduction measures instituted by staff. Reserves are being increased at this time to pay for future improvements.

- The Sewer Fund cash balance increased from \$(86,363) to \$(59,003). This fund will eventually have a positive cash balance as rate increases and cost cutting return the operation to profitability.
- The Sanitation Fund cash balance increased from \$13,849 to \$15,227 as a result of reduced operating expenses. Future rate increases will be necessary to increase profitability as expense increases are anticipated.
- The Ambulance Fund cash balance increased from \$178,508 to \$216,109. This fund continues to grow as call volume remains strong. No major expenditures are anticipated so growth in reserves should continue.
- The Telecommunications Fund cash balance increased from \$(825,839) to \$(812,404) due to increased revenues. This fund will be replenished with final borrowing for the project.

BUDGETARY HIGHLIGHTS

Over the course of the year, the City amended its budget once. The amendment was approved on May 24, 2011 to provide for possible disbursements before year end.

The City's receipts remained strong through year end, but did not reach the amended levels.

The City's total disbursements were under budget by \$1,553,463. The actual disbursements that were anticipated did not happen before year end. Some of the expenses actually occurred in the next fiscal year.

DEBT ADMINISTRATION

At June 30, 2011, the city had \$4,600,431 in long-term debt, compared to \$5,294,890 last year, as shown below.

Outstand	ding Debt at Year-end	
	June 30),
	2011	2010
General obligation notes	\$ 2,439,546	\$ 2,982,643
Revenue notes	1,912,711	1,981,984
Other obligations	248,174	330,263
Total	\$ 4,600,431	\$ 5,294,890

Debt decreased as a result of normal debt amortization. Total principal paid during the year was \$694,459.

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$2,439,546 is below its constitutional debt limit of \$6,190,967.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

Numerous issues were taken into account when adopting the budget for fiscal year 2012. Total revenues anticipated are \$6,957,751, a decrease from 2011 where total actual receipts were \$7,915,191. Total disbursements anticipated are \$6,800,229, a decrease from 2011 where total actual disbursements were \$7,176,286. The city continues to be conservative due to unsettled economic times and a desire to build reserves.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Loras Herrig, City Administrator, 106 N. Third Street, Bellevue IA 52031 or 563-872-4456.

BASIC FINANCIAL STATEMENTS

CITY OF BELLEVUE BELLEVUE

STATEMENT OF ACTIVITIES AND NET ASSETS - CASH BASIS AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

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\$ 231,810	679,832

STATEMENT OF ACTIVITIES AND NET ASSETS - CASH BASIS AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

			Program Receipts		Net (Disl Changes	Net (Disbursements) Receipts and Changes in Cash Basis Net Assets	pts and Assets
	Disbursements	Charges for Services	Operating Grants & Contributions	Capital Grants & Contributions	Governmental Activities	Business Type Activities	Total
General Receipts and Transfers:							
Property tax fevied for. General purposes					\$ 696,051	: •	\$ 696,051
Debt service Tay increment financing					141,031 286,488		141,031 286,488
Local option sales tax					172,740	1 1 1	172,740
Other city tax Unrestricted interest on investments					4,699	8,583	13,282
Interfund debt repayment Miscellaneous					48,380	64,089 23,987	64,089 72,367
Sale of assets Transfers					521,640	12,000 $(521,640)$	12,000
Total General Receipts and Transfers					\$ 1,887,850	\$ (412,981)	\$ 1,474,869
Change in Cash Basis Net Assets					\$ 331,400	\$ 407,505	\$ 738,905
Cash Basis Net Assets Beginning of Year					781,707	227,534	1,009,241
Cash Basis Net Assets End of Year					\$ 1,113,107	\$ 635,039	\$ 1,748,146
Cash Basis Net Assets:							
Expendable:							
Urban renewal purposes					\$ 107,177	- - -	\$ 107,177
Debt service Public safety					1,545 , 96,908		1,343 96,908
Streets					66,518	1	66,518
Museum Library					25,364 14,479	: !	25,364
Ambulance					76,500 1	1	76,500
Fire department Unrestricted					111,301 ₁ 613,517	635,039	1,248,556
Total Cash Basis Net Assets					\$ 1,113,107	\$ 635,039	\$ 1,748,146

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

Total	\$ 837,102 286,488 185,434 13,719 12,344 526,356 34,254 432,125	\$ 2,327,822	\$ 690,612 429,592 272,426 50,640 347,785 690,358 36,649	\$ 2,518,062 \$ (190,240)
Nonmajor	\$ 190,620 86,370 566 228,328 231,546	\$ 737,430	\$ 118,350 339,513	\$ 457,863
Debt Service	\$ 141,051 373	\$ 141,424	890,358	\$ 690,358
Capital Projects	130,000	\$ 154,256	36,649	\$ 36,649
TIF District	\$ 286,488 1,163	\$ 287,651	49,390	\$ 49,390
General	\$ 505,431 99,064 13,719 10,242 168,028 34,254 176,323	\$ 1,007,061	\$ 572,262 90,079 272,426 1,250 347,785	\$ 1,283,802
	Receipts: Property tax Tax increment financing Other city tax Licenses and permits Use of money and property Intergovernmental Charges for services Miscellaneous	Total Receipts Disbursements:	Public safety Public works Culture and recreation Community and economic development General government Debt service Capital projects	Total Disbursements Excess (Deficiency) of Receipts Over (Under) Disbursements

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

Total	\$ 1,142,538 (620,898)	\$ 521,640	\$ 331,400	781,707	\$ 1,113,107	\$ 107,177 1,343 96,908 66,518 25,364 14,479 76,500 111,301 11,613 35,635 19,727 546,542
Nonmajor	\$ 3,000 (262,009)	\$ (259,009)	\$ 20,558	227,414	\$ 247,972	\$ 60,171 76,500 1111,301
Debt Service	\$ 549,388	\$ 549,388	\$ 454	688	\$ 1,343	\$ 1,343
Capital Projects	-	<u>.</u>	\$ 117,607	(105,994)	\$ 11,613	11,613
TIF District	\$ (229,889)	\$ (229,889)	\$ 8,372	98,805	\$ 107,177	\$ 107,177
General	\$ 590,150 (129,000)	\$ 461,150	\$ 184,409	560,593	\$ 745,002	\$ 96,908 6,347 25,364 14,479 35,635 19,727 546,542 \$ 745,002
	Other Financing Sources (Uses): Operating transfers in Operating transfers out	Total Other Financing Sources (Uses)	Net Change in Cash Balances	Cash Balances Beginning of Year, as Restated	Cash Balances End of Year	Cash Basis Fund Balances: Restricted for: Urban renewal purposes Debt service Public safety Streets Museum Library Ambulance Fire department Committed for capital projects Assigned for: Railroad related improvements Public Safety Unassigned

See notes to financial statements.

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES PROPRIETARY FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

Enterprise Funds

	Water	Electric		Sewer Rental	Sa	nitation
Operating Receipts: Use of money and property Charges for service Miscellaneous	\$ 2,029	3,278 2,267,958 6,908	\$	438,198 21	\$	285,203 100
Total Operating Receipts	\$ 279,835	\$ 2,278,144	\$	438,219	\$	285,303
Operating Disbursements: Business type activities	\$ 180,087	1,823,739	\$	169,084	\$	249,745
Excess (Deficiency) of Operating Receipts Over (Under) Operating Disbursements	\$ 99,748	\$ 454,405	\$	269,135	\$	35,558
Non-Operating Receipts (Disbursements): Intergovernmental Interest on investments Interfund debt repayments Debt service	\$ 2,168 (40,000)	\$ 4,743 	\$	 	\$	
Total Non-Operating Receipts (Disbursements)	\$ (37,832)	\$ 4,743	\$		\$	
Excess (Deficiency) of Receipts Over (Under) Disbursements	\$ 61,916	\$ 459,148	\$_	269,135	\$	35,558
Other Financing Sources (Uses): Sale of capital assets Operating transfers in Operating transfers out	\$ (42,425)	\$ (196,363)	\$	 (241,775)	\$	(34,180)
Total Other Financing Sources (Uses)	\$ (42,425)	\$ (196,363)	\$	(241,775)	\$	(34,180)
Net Change in Cash Balances	\$ 19,491	\$ 262,785	\$	27,360	\$	1,378
Cash Balances Beginning of Year, as restated	318,886	527,747		(86,363)		13,849
Cash Balances End of Year	\$ 338,377	\$ 790,532	\$	(59,003)	\$	15,227
Cash Basis Fund Balances: Unrestricted	\$ 338,377	\$ 790,532	\$	(59,003)	\$ =	15,227

Enterprise Funds

Ar	mbulance		Telecom- unications	N	Ionmajor 		Total
\$	 139,030 775	\$	816,428 3,585	\$	 10,569	\$	3,278 4,224,623 23,987
\$	139,805	\$ -	820,013	\$	10,569	\$	4,251,888
\$	106,784	\$ -	660,970	\$	41,566	\$	3,231,975
\$	33,021	\$	159,043	\$	(30,997)	\$	1,019,913
\$	8,271 1,309 	\$	 (143,711)	\$	363 64,089 	\$	8,271 8,583 64,089 (183,711)
\$	9,580	\$	(143,711)	\$	64,452	\$	(102,768)
\$	42,601	\$ -	15,332	\$	33,455	\$	917,145
\$	(5,000)	\$	100,000 (101,897)	\$	12,000	\$	12,000 100,000 (621,640)
\$	(5,000)	\$	(1,897)	\$	12,000	\$	(509,640)
\$	37,601	\$	13,435	\$	45,455	\$	407,505
	178,508		(825,839)		100,746		227,534
\$	216,109	\$	(812,404)	\$	146,201	\$	635,039
\$	216,109	\$	(812,404)	\$	146,201	\$_	635,039

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 1 - Summary of Significant Accounting Policies:

The City of Bellevue is a political subdivision of the State of Iowa located in Jackson County. It was first incorporated in 1851 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens including public safety, public works, culture and recreation, community and economic development and general government services. The City also provides, water, sewer, electric, sanitation, and cable and internet telecommunication utilities for its citizens.

A. Reporting Entity

For financial reporting purposes, the City of Bellevue, Iowa, has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Jackson County Assessor's Conference Board, Jackson County Joint E911 Service Board, Bellevue Economic Tourism Association, and Jackson County Municipal League.

B. Basis of Presentation

<u>Government-wide Financial Statements</u> - The Statement of Activities and Net Assets reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 1 - Summary of Significant Accounting Policies: (Continued)

B. Basis of Presentation (Continued)

The Statement of Activities and Net Assets presents the City's nonfiduciary net assets. Net assets are reported in the following categories/components:

Expendable restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental and proprietary funds are aggregated and reported as nonmajor funds in their respective financial statements.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

The Special Revenue, TIF District Fund is used to account for tax increment financing collections and the repayment of tax increment financing indebtedness.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 1 - Summary of Significant Accounting Principles: (Continued)

B. Basis of Presentation (Continued)

The Debt Service Fund is utilized to account for property tax and other revenues to be used for the payment of interest and principal on the City's general long-term debt.

The City reports the following major proprietary funds:

The Enterprise, Water Fund accounts for the operation and maintenance of the City's water system.

The Enterprise, Electric Fund accounts for the operation and maintenance of the City's electric system.

The Enterprise, Sewer Rental Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.

The Enterprise, Sanitation Fund is used to account for the operation and maintenance of the City's refuse collection services.

The Enterprise, Ambulance Fund is used to account for the operation and maintenance of the City's ambulance service.

The Enterprise, Telecommunications Fund is used to account for the operation and maintenance of the City's cable television and internet system.

C. Measurement Focus and Basis of Accounting

The City of Bellevue maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the city's policy to first apply cost-reimbursement grant resources to such programs followed by categorical block grants and then by general receipts.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 1 - Summary of Significant Accounting Principles: (Continued)

C. Measurement Focus and Basis of Accounting (Continued)

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

<u>Restricted</u> – Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors, or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

<u>Committed</u> – Amounts which can be used only for specific purposes pursuant to constraints formally imposed by the City Council through ordinance or resolution approved prior to year end. Those committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same action it employed to commit those amounts.

<u>Assigned</u> – Amounts the Council intends to use for specific purposes.

<u>Unassigned</u> – All amounts not included in other spendable classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2011, disbursements exceeded the amount budgeted in the capital projects function.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 2 - Cash and Pooled Investments:

The City's deposits in banks at June 30, 2011, were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

<u>Interest rate risk</u> - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the City.

Note 3 - Bonds and Notes Payable:

Annual debt service requirements to maturity for general obligation bonds/notes and revenue notes are as follows:

		General (Bonds	_		Reve	nue No	otes
Year Ending June 30	-	Principal		Interest	 Principal		Interest
2012	\$	503,096	\$	88,677	\$ 70,814	\$	72,898
2013		502,850		72,637	73,596		70,116
2014		517,850		55,657	76,488		67,224
2015		372,850		37,739	79,494		64,218
2016		332,900		22,426	82,616		61,094
2017-2021		210,000		16,820	464,400		254,158
2022-2026					563,086		155,466
2027-2030					502,217		39,414
	\$	2,439,546	\$	293,956	\$ 1,912,711	\$	784,588
				=====			

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 3 - Bonds and Notes Payable: (Continued)

		Other O	bliga	tions	Т	otal	
Year Ending June 30	_	Principal		Interest	Principal		Interest
2012	\$	64,089	\$		\$ 637,999	\$	161,575
2013		64,085			640,531		142,753
2014		40,000			634,338		122,881
2015		40,000			492,344		101,957
2016		40,000			455,516		83,520
2017-2021					674,400		270,978
2022-2026					563,086		155,466
2027-2030					502,217		39,414
	\$	248,174	\$		\$ 4,600,431	\$	1,078,544
				=====			

Following is a summary of the terms and conditions of the notes outstanding as of June 30, 2011.

Revenue Notes:

The City has pledged future telecommunications customer receipts, net of specified operating disbursements, to repay \$2,000,000 in telecommunications utility revenue notes issued April 1, 2010. Proceeds from the notes were used for the refunding of project notes and provided financing for improving and upgrading the City's telecommunications system. The notes are payable solely from telecommunications customer net receipts and are payable through 2030. Annual principal and interest payments on the notes are expected to require less than 18 percent of the receipts. Total principal and interest remaining to be paid on the notes is \$2,697,299. For the current year, principal and interest paid and total customer net receipts were \$143,711 and \$816,428, respectively.

The resolution providing for the issuance of the telecommunications revenue notes include the following provisions:

- (a) The principal of the notes bears interest from the date of the notes until the first interest adjustment date at the rate of 3.86% per annum. On April 1, 2015, April 1, 2020, and April 1, 2025 the ("Interest Adjustment Dates"), the interest rate on the notes will be adjusted to a rate equal to 1.5% over the 5-year U.S. Treasury Constant Maturities as released by the Board of Governors of the Federal Reserve System.
- (b) The notes will only be redeemed from the future earnings of the enterprise activity and the note holders hold a lien on the future earnings of the funds.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 3 - Bonds and Notes Payable: (Continued)

General Obligation Notes:

On July 23, 2001, the City entered into a loan agreement with Maquoketa Valley Electric Cooperative and provided for issuance of \$102,467 in General Obligation Corporate Purpose Notes.

On September 1, 2006, the City entered into a loan agreement with Bankers Trust and provided for issuance of \$1,850,000 in General Obligation Corporate Purpose Notes.

On May 29, 2009, the City entered into a loan agreement with Bellevue State Bank and provided for the issuance of \$150,000 in General Obligation Street Improvement Notes.

On May 29, 2009, the City entered into a loan agreement with Fidelity Bank and provided for the issuance of \$150,000 in General Obligation Street Improvement Notes.

On May 29, 2009, the City entered into a loan agreement with Bellevue State Bank and provided for the issuance of \$350,000 in General Obligation Street/Sidewalk Improvement Notes.

On May 29, 2009, the City entered into a loan agreement with Fidelity Bank and provided for the issuance of \$350,000 in General Obligation Street/Sidewalk Improvement Notes.

On November 23, 2009, the City entered into a loan agreement with Bellevue State Bank and provided for the issuance of \$125,000 in General Obligation/Water and Sanitary Sewer Improvement Notes.

On November 23, 2009, the City entered into a loan agreement with Fidelity Bank and provided for the issuance of \$125,000 in General Obligation/Water and Sanitary Sewer Improvement Notes.

On March 1, 2010, the City issued \$815,000 of general obligation refunding bonds with an average rate of 1.62% to redeem \$780,000 in 1999 Series revenue notes and 2000 Series general obligation notes with an average rate of 5.04%. The City refunded the 1999 sewer revenue and 2000 general obligation notes to change its debt service requirements from approximately \$874,000 to approximately \$843,000 over the five years 2010 through 2014, resulting in an economic gain (difference between the present value of the old and new debt) of approximately \$28,000.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 3 - Bonds and Notes Payable: (Continued)

Other Obligations:

On February 1, 2004, the City of Bellevue entered into an agreement to repay the Electric Capital Improvement Fund \$240,886 expended for municipal water and sewer improvements for an area annexed on the northerly city limits of Bellevue. This amount will be repaid in annual installments of \$24,089 with the final payment due June 1, 2014.

On June 30, 2004, the City of Bellevue entered into an agreement to repay the Electric Capital Improvement Fund \$400,000 expended for municipal wells. This amount will be repaid in annual installments of \$40,000 with the final payment due December 1, 2015.

Note 4 - Pension and Retirement Benefits:

The City contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Most regular plan members are required to contribute 4.50% of their annual covered salary and the City is required to contribute 6.95% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2011, 2010 and 2009 were \$77,062, \$73,274, and \$71,420, respectively, equal to the required contributions for each year.

Note 5 - Other Postemployment Benefits (OPEB):

<u>Plan Description</u> - The City operates a single-employer retiree benefit plan which provides medical/prescription drug benefits for employees and retirees and their spouses. There are 22 active and 1 retired members in the plan. Participants must be age 55 or older at retirement.

The medical/prescription drug benefits are provided through a fully-insured plan with Medical Associates Health Plans. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 5 - Other Postemployment Benefits (OPEB): (Continued)

<u>Funding Policy</u> - The contribution requirements of plan members are established and may be amended by the City. The City currently finances the retiree benefit plan on a pay-as-you-go basis. The most recent active member monthly premiums for the City and plan members are \$411 for single coverage and \$1,044 for family coverage. The same monthly premiums apply to retirees. For the year ended June 30, 2011, the City contributed \$171,041 and plan members eligible for benefits contributed \$54,342 to the plan.

Note 6 - Development Agreements:

The City has entered into various development agreements for urban renewal projects. The agreements require the City to rebate the incremental tax paid by the developer in exchange for the construction of buildings, housing, and certain infrastructure by the developers. The obligations under several of the agreements are not subject to annual appropriation by the City Council; however, the amount of the City's obligation cannot be determined.

These agreements require the City to rebate all of the incremental tax for a period not to exceed 10 years with no predetermined maximum amount to be paid. The City has rebated a total of \$478,809 of incremental tax under these agreements. Of this amount, \$45,767 was paid during the current year. The obligation under the other agreement is subject to annual appropriation by the City Council. The total to be paid by the City under this agreement is not to exceed \$28,808. The City has rebated a total of \$14,299 under this agreement. Of this amount \$3,623 was paid during the current year.

These agreements are not a general obligation of the City. However, the amount payable in the succeeding year is subject to the constitutional debt limitation of the City.

Note 7 - 28 E Agreements:

Communications Services -

On May 23, 1983, the City entered into a 28E Agreement with the City of Maquoketa. The agreement is for the purpose of providing the City of Bellevue with communication services for law enforcement and community protection purposes.

Community Protection Services -

On May 27, 1986, the City entered into a 28E Agreement with the Cities of Maquoketa, Preston, and Sabula. The agreement is for the purpose of providing more efficient law enforcement protection.

On April 24, 1990, the City entered into a 28E Agreement with Jackson County. The agreement is for the purpose of providing more efficient law enforcement protection.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 7 - 28 E Agreements: (Continued)

On April 28, 1999, the City entered into a 28E Agreement with the Bellevue Rural Fire Agency of Jackson County. The agreement is for the purpose of providing more efficient fire protection.

Landfill Operation -

In 1971 the City entered into a 28E Agreement with other Jackson County communities. The agreement is for the purpose of providing more efficient landfill operations.

Contract Law Enforcement -

In 2011, the City renewed its 28E Agreement with the Corp. of Engineers to provide increased law enforcement services during the period of May 15 - September 17, 2011 for the Pleasant Creek Recreation Area, Mississippi River Project.

Note 8 - 28 D Agreement:

Drug Task Force -

In 1997, the City entered into a 28D Agreement with various Jackson County and Jones County law enforcement agencies. The purpose of the agreement is to recognize the guidelines, terms and conditions set forth in the Iowa Code Chapter 28D relating to the interchange of federal, state, and local government employees in regards to the above 28E Drug Task Force Agreement.

Note 9 - Compensated Absences:

City employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, retirement or death. Sick leave and personal leave accumulates but is not payable upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation leave termination payments payable to employees at June 30, 2011, primarily relating to the General and Utility Funds, is as follows:

Type of Benefit	Amount
Vacation	\$ 63,351

The liability has been computed based on rates of pay as of June 30, 2011.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 10 - Interfund Transfers:

The detail of interfund transfers for the year ended June 30, 2011 is as follows:

Transfer to	Transfer from	A	mount
General	Special Revenue: Employee Benefits Enterprise:	\$	190,860
	Water		32,425
	Electric		196,363
	Sewer Rental		32,425
	Sanitation		31,180
	Ambulance		5,000
	Telecommunications		101,897
		\$	590,150
Special Revenue:	Enterprise:	_	
LOT - Street Improvement	Sanitation	\$_	3,000
Debt Service	General	\$	29,000
	Special Revenue: TIF - District		229,889
	LOT - Street Improvement		53,149
	Fire Department Capital		18,000
	Enterprise:		10,000
	Water		10,000
	Sewer Capital		209,350
,		\$	549,388
Enterprise:			
Telecommunications	General	\$	100,000
Total			1,242,538

Transfers are used to (1) move resources from the fund that statute or budget requires to collect them to the fund that statute or budget requires to disburse them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, (3) move "in lieu of tax" payments from the enterprise funds, and (4) provide capital contributions.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 11 - Risk Management:

The City of Bellevue is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 645 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 150 percent of the total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The City's annual contributions to the Pool for the year ended June 30, 2011 were \$103,483.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured in an amount not to exceed \$2,650,000 per claim. For members requiring specific coverage from \$3,000,000 to \$12,000,000, such excess coverage is also reinsured. Property and automobile physical damage risks are retained by the Pool up to \$150,000 each occurrence, each location, with excess coverage reinsured by The Travelers Insurance Company.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 11 - Risk Management: (Continued)

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event that a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. As of June 30, 2011, settled claims have not exceeded the risk pool or reinsurance coverage since the pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Members withdrawing within the first six years of membership may receive a partial refund of their casualty capital contributions. If a member withdraws after the sixth year, the member is refunded 100 percent of its capital contributions. However, the refund is reduced by an amount equal to the annual casualty operating contribution which the withdrawing member would have made for the one-year period following withdrawal.

Note 12 - Deficit Fund Balance:

The Sewer Rental Fund and the Telecommunications Fund had deficit balances at June 30, 2011, in the amount of \$59,003 and \$812,404, respectively.

Note 13 - Related Party Transactions:

The City had business transactions between the City and City officials totaling \$2,036 during the year ended June 30, 2011.

Note 14 - Commitments and Contingencies:

In fiscal year 2011, the City entered into two contracts totaling \$269,632 for water and street improvements. No work had been performed under either contract at June 30, 2011.

During fiscal year 2011, the City was named in litigation filed by two individuals claiming they were injured during a community event. The city intends to defend itself vigorously in this matter and motions for summary judgment have been filed on behalf of the City. The City is unable to estimate a range of possible loss, if any.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

Note 15 - Subsequent Events:

In September 2011, the City issued \$425,000 of general obligation notes for water and street improvements.

In November 2011, the City entered into a development agreement for an urban renewal project. The agreement requires the City to rebate the incremental tax paid on property within the urban development area for a period of 15 years; however, the amount of property taxes to be rebated cannot exceed \$2,000,000.

In March 2012, the City issued \$3,150,000 of telecommunications revenue and refunding notes for improvements to the telecommunication system and to refund the outstanding telecommunications notes.

In March 2012, the City awarded a contract for storm sewer improvements in the amount of \$343,049.

In June 2012, the City issued \$450,000 of general obligation notes for storm sewer improvements.

Subsequent events have been evaluated by management through June 6, 2012, which is the date the financial statements were available to be issued.

Note 16 - Accounting Change/Restatement:

Governmental Accounting Standards Board Statement No. 54, <u>Fund Balance Reporting and Governmental Fund Type Definitions</u>, was implemented during the year ended June 30, 2011. The effect of fund type reclassifications is as follows:

	Special evenue	Pro	oprietary
	nbulance ift Fund		mbulance ift Fund
Balances June 30, 2010, as previously reported Change in fund type classification per implementation	\$ 	\$	87,503
of GASB Statement No. 54	 87,503		(87,503)
Balances July 1, 2010, as restated	\$ 87,503	\$ ==	

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF BELLEVUE BELLEVUE

BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN BALANCES - BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS YEAR ENDED JUNE 30, 2011

	Governmental	Proprietary		Budgeted	Budgeted Amounts	Final to
	Funds Actual	runds Actual	Total	Original	Final	Variance
Receipts:		€			000	() () () () () () () () () ()
Property tax	\$ 837,102	· · · · · · · · · · · · · · · · · · ·	\$ 837,102	\$ 819,445	1,262,297	\$ (425,195) 7 977
Tax increment financing	286,488	!	780,488	7/8,072	7/8,022	,805
Other city tax	185,434	-	185,434	228,034	228,034	(42,600)
Licenses and permits	13,719	!	13,719	14,900	27,000	(13,281)
Use of money and property	12,344	11,861	24,205	6,900	26,990	(2,785)
Intergovernmental	526,356	8,271	534,627	357,519	489,855	44,772
Charges for service	34,254	4,224,623	4,258,877	3,985,750	4,197,350	61,527
Miscellaneous	432,125	88,076	520,201	86,722	409,860	110,341
Total Receipts	\$ 2,327,822	\$ 4,332,831	\$ 6,660,653	\$ 5,777,895	\$ 6,920,011	\$ (259,358)
Disbursements:						
Public safety	\$ 690,612		\$ 690,612	\$ 799,676	\$ 864,119	\$ 173,507
Public works	429,592	-	429,592	412,590	447,421	17,829
Culture and recreation	272,426	!	272,426	280,853	287,175	14,749
Community and economic development	50,640		50,640	279,625	279,625	228,985
General government	347,785	!	347,785	346,437	381,858	34,073
Debt service	690,358	1 1	690,358	218,133	701,929	11,571
Capital projects	36,649	1 1 1	36,649	1	1 1 1	(36,649)
Business-type activities		3,415,686	3,415,686	3,667,166	4,525,084	1,109,398
Total Dicky many oute	C 2 5 1 8 0 62	\$ 3.415.686	¢ 5 933 748	\$ 6 004 480	\$ 7 487 211	\$ 1 553 463
i otal Disoursements	4 ۲,7 ۱ ۵,۷۷۲	000,011,000	01,000,00	0,001,100,0	1176/35/	

BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN BALANCES - BUDGET AND ACTUAL (CASH BASIS)-ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS YEAR ENDED JUNE 30, 2011

	Governmental	Proprietary		Budgeted Amounts	Amounts	Final to
	Actual	Actual	Total	Original	Final	Variance
Excess (Deficiency) of Receipts Over (Under) Disbursements	* (190,240)	\$ 917,145	\$ 726,905	\$ (226,585)	\$ (226,585) \$ (567,200) \$ 1,294,105	\$ 1,294,105
Other Financing Sources (Uses), Net	521,640	(509,640)	12,000		491,320	(479,320)
Excess (Deficiency) of Receipts and Other Financing Sources Over (Under) Disbursements and Other Financing Uses	\$ 331,400	\$ 407,505	\$ 738,905	\$ (226,585)	\$ (226,585) \$ (75,880) \$ 814,785	\$ 814,785
Balances Beginning of Year	781,707	227,534	1,009,241	1,223,299	2,223,299	(1,214,058)
Balances End of Year	\$ 1,113,107	\$ 635,039	\$ 1,748,146	\$ 996,714	\$ 2,147,419	\$ (399,273)

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY REPORTING

JUNE 30, 2011

The budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Internal Service Funds and Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund, the Capital Projects Fund and the Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$1,482,731. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2011, disbursements exceeded the amount budgeted in the capital projects function.

OTHER SUPPLEMENTARY INFORMATION

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES - NONMAJOR GOVERNMENTAL FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

Special Revenue

						•						
	Road Use Tax			mployee Benefits	S	LOT - Street provement		Fire epartment Gift Fund		imbulance Gift Fund		Total
Receipts:							 -				<u></u>	-00.600
Property tax	\$		\$	190,620	\$	 96 270	\$		\$		\$	190,620 86,370
Other city tax				240		86,370 136		70		120		86,370 566
Use of money and property Intergovernmental		209,636		240		12,489		70		6,203		228,328
Miscellaneous		202,050				7,440		123,232		100,874		231,546
MISCENANEOUS			<u>-</u> .			7,440						
Total Receipts	\$	209,636	\$	190,860	\$	106,435	\$	123,302	\$	107,197	\$	737,430
Disbursements:												
Operating:	ď		Ф		\$		\$	150	\$	118,200	\$	118,350
Public safety	\$	214,020	\$		Э	125,493	Φ	150	Φ	118,200	Φ	339,513
Public works		214,020	_			125,495						339,313
Total Disbursements	\$	214,020	\$ -		\$	125,493	\$	150	\$	118,200	\$ 	457,863
Excess (Deficiency) of Receipts Over (Under) Disbursements	\$	(4,384)	\$	190,860	\$	(19,058)	\$	123,152	\$	(11,003)	\$	279,567
Over (Olider) Disoursements	Ψ	(+,20- <i>,</i>	Ψ	170,000	Ψ	(19,000)	Ψ	142,122	Ψ 	(11,000)		217,00.
Other Financing Sources (Uses):												ļ
Transfers in	\$		\$		\$	3,000	\$		\$		\$	3,000
Transfers out				(190,860)		(53,149)		(18,000)				(262,009)
	-	*******										
Total Other Financing	dn.		Φ.	(100.0(0)	Φ	(50.140)	ø	(10 000)	Φ		æ	(250,000)
Sources (Uses)	\$ -		\$	(190,860)	\$ 	(50,149)	\$ 	(18,000)	\$		\$	(259,009)
Net Change in Cash Balances	\$	(4,384)	\$		\$	(69,207)	\$	105,152	\$	(11,003)	\$	20,558
Coal Delenges Deginning of Voor												
Cash Balances Beginning of Year, as Restated		43,343				90,419		6,149		87,503		227,414
as restated	_		_				_					,
Cash Balances End of Year	\$	38,959	\$ =		\$ =	21,212	\$ =	111,301	\$	76,500 ======	\$ ===	247,972
Cash Basis Fund Balances:	-				-							
Restricted for:												
Streets	\$	38,959	\$		\$	21,212	\$		\$		\$	60,171
Ambulance										76,500		76,500
Fire department								111,301				111,301
=	- π	20.050	-			21.012	e	111 201	c	76,500	•	247,972
Total Cash Basis Fund Balances	3 35 :	38,959 ======	\$ =		\$ =	21,212	\$ =	111,301	\$ =	/6,300 =======	\$	241,71 <i>2</i> ======

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES – NONMAJOR PROPRIETARY FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

		Electric- Capital Equipment		Customer Deposits	-	Total
Operating Receipts: Miscellaneous	\$		\$	10,569	\$	10,569
Miscontaneous			_		-	
Operating Disbursements:						
Business type activities	\$	31,218		10,348		41,566
Excess (Deficiency) of Operating						
Receipts Over (Under) Operating Disbursements	\$	(31,218)	\$	221	\$	(30,997)
Non-Operating Receipts (Disbursements):	-		_		_	
Interest on investments	\$	363	\$		\$	363
Interfund debt repayment		64,089				64,089
Net Non-Operating Receipts (Disbursements)	\$	64,452	\$		\$	64,452
Excess of Receipts Over Disbursements	\$	33,234	\$	221	\$	33,455
Other Financing Sources (Uses):						
Sale of capital assets		12,000			_	12,000
Net Change in Cash Balances	\$	45,234	\$	221	\$	45,455
Cash Balances Beginning of Year		71,151		29,595		100,746
Cash Balances End of Year	\$	116,385	\$	29,816	\$	146,201
Cash Basis Fund Balances:	=		=		=	
Unrestricted	\$	116,385		29,816		146,201

SCHEDULE OF INDEBTEDNESS YEAR ENDED JUNE 30, 2011

Interest Due and Unpaid	; \$		1 1		
Interest Paid	₩	49,889 4,753 4,753	5,149 5,149	12,615	9,350
Balance End of Year	\$ 10,246	1,010,000 100,000 100,000	107,150 107,150	280,000	445,000 \$ 2,439,546 =======
Redeemed During Year	\$ 10,247	180,000 25,000 25,000	21,425 21,425	35,000 35,000	190,000
Issued During Year					
Balance Beginning of Year	\$ 20,493	1,190,000 125,000 125,000	128,575 128,575	315,000	635,000 \$ 2,982,643
Amount Originally Issued	\$ 102,467	1,850,000 125,000 125,000	150,000	350,000 350,000	815,000
Interest Rates	l	3.90%-4.30% 3.75% 3.75%	3.95% 3.95%	3.95% 3.95%	1.00%-2.00%
Date of Issue	July 23, 2001	s Notes: September 1, 2006 November 23, 2009 November 23, 2009	May 29, 2009 May 29, 2009	nte: May 29, 2009 May 29, 2009	March 1, 2010
Obligation	General Obligation Bonds/Notes: Fire Station Note: Maquoketa Valley Electric Cooperative	Street/Water/Sewer Improvements Notes: Bankers Trust Septem Bellevue State Bank Novemb Fidelity Bank Novemb	Street Improvement Notes: Bellevue State Bank Fidelity Bank	Street/Sidewalk Improvement Note: Bellevue State Bank Fidelity Bank	Sewer Refunding Bonds: Bankers Trust Total General Obligation

SCHEDULE OF INDEBTEDNESS YEAR ENDED JUNE 30, 2011

Interest Due and Unpaid	¦ ¦		 \$!	- - -
Interest Paid	\$ 37,312 37,126	\$ 74,438	<u>.</u>	1		· · ·
Balance End of Year	\$ 956,358 956,353	\$ 1,912,711	\$ 48,174	200,000		\$ 248,174
Redeemed During Year	\$ 34,636 34,637	\$ 69,273	\$ 24,089	40,000	18,000	\$ 82,089
Issued During Year	<u> </u>		 	1	ļ	\$
Balance Beginning of Year	\$ 990,994	\$ 1,981,984	\$ 72,263	240,000	18,000	\$ 330,263
Amount Originally Issued	\$1,000,000	• •	\$ 240,886	400,000	70,000	
Interest Rates	3.86% 3.86%		t : :	i i	1	
Date of Issue	April 1, 2010 April 1, 2010		February 1, 2004	June 30, 2004	September 16, 2008	
Obligation	Revenue Notes: Telecommunications Notes: Bellevue State Bank Fidelity Bank	Total Revenue Notes	Other Obligations: General Fund - Interfund Loan	Water Fund - Interfund Loan	Fire Truck Note: Iowa Department of Public Safety	Total Other Obligations

BOND AND NOTE MATURITIES JUNE 30, 2011

General Obligation Notes

	Fire Station	Street, Water, Sewer	Street Improvement	Street Improvement
	Issued July 23, 2001	Issued September 1, 2006	Issued May 29, 2009	Issued May 29, 2009
Year Ending June 30				
2012	.00% \$ 10,246	4.125% \$ 185,000	3.95% \$ 21,425	3.95% \$ 21,425
2013	1	4.150% 195,000	3.95% 21,425	
2014	3 1 2	4.200% 200,000		3.95% 21,425
2015	1	4.250% 210,000		
2016	1	4.300% 220,000	3.95% 21,450	3.95% 21,45
			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Total	\$ 10,246	\$ 1,010,000	\$ 107,150	\$ 107,150

BOND AND NOTE MATURITIES JUNE 30, 2011

General Obligation Notes

	Street/Sidev	Street/Sidewalk	Street/5	Street/Sidewalk	Street/W	Street/Water/Sewer	Street/V	Street/Water/Sewer	Sewer R	Sewer Refunding	
	Issued May 29, 200	Issued May 29, 2009	Issued May 29, 200	Issued May 29, 2009	Issued November 29, 2009	ssued November 29, 2009	Issued Nove	ssued November 29, 2009	Issued March 1, 2010	sh 1, 2010	
Year Ending June 30	Interest	Amount	Interest Rates	Amount	Interest Rates	Amount	Interest Rates	Amount	Interest Rates	Amount	Total
2012	3.95%	\$ 35,000	3.95%	\$ 35,000	3.75%	\$ 25,000	3.75%	\$ 25,000	1.30%	1.30% \$ 145,000	\$ 503,096
2013	3.95%	35,000	3.95%	35,000	3.75%	25,000	3.75%	25,000	1.70%	145,000	502,850
2014	3.95%	35,000	3.95%	35,000	3.75%	25,000	3.75%		2.00%	155,000	517,850
2015	3.95%	35,000	3.95%	35,000	3.75%	25,000	3.75%	25,000	1		372,850
2016	3.95%	35,000	3.95%	35,000	1	!	ł	1	I	ł	332,900
2017	3.95%	35,000	3.95%	35,000	1	;	į	1	į	1	70,000
2018	3.95%	35,000	3.95%	35,000	;	1	!	ţ 1 1	£ \$ \$:	70,000
2019	3.95%	35,000	3.95%	35,000	1	1	ļ	į	į	1	70,000
		1				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Total		\$ 280,000		\$ 280,000		\$ 100,000		\$ 100,000		\$ 445,000	\$ 2,439,546

BOND AND NOTE MATURITIES JUNE 30, 2011

			Total	\$ 64,089	64,085	40,000	40,000	40,000	!		1	1 1	:	1	-	-	-	ļ	-	1	-	;		\$ 248,174	
	Te.	30, 2004	Amount	\$ 40,000	40,000	40,000	40,000	40,000	1	1	1	i	ł	1	İ	i	ļ	1	ł	:	;	;		\$ 200,000	
Other Obligations	Water	Issued June 30, 2004	Interest Rates	1	t t	į	ŧ	;	ļ	}	}	1	}	1	!	ţ	!	-	1	1	1	ì			
Other Ol	Water/Sewer Improvements	ary 1, 2004	Amount	\$ 24,089	24,085	ł	-	1	1	1	!	1	! !	1	1	1	1]	1	ł	;	1		\$ 48,174	
	Water Improv	Issued February 1, 2004	Interest Rates	1	1	;	1	E 5 1	:	1	! !	I	ł	1	1	I	1	;	Ì	l	•	l			
,			Total	\$ 70,814	73,596	76,488	79,494	82,616	85,862	89,236	92,742	98;386	100,174	104,108	108,200	112,450	116,868	121,460	126,232	131,192	136,348	108,445		\$1,912,711	
	nications	11,2010	Amount	\$ 35,407	36,798	38,244	39,747	41,308	42,931	44,618	46,371	48,193	50,087	52,054	54,100	56,225	58,434	60,730	63,116	65,596	68,174	54,220	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	\$ 956,353	
e Notes	Telecommunications	Issued April 1, 2010	Interest Rates	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%			
Revenue Notes	nications	11, 2010	Amount	\$ 35,407	36,798	38,244	39,747	41,308	42,931	44,618	46,371	48,193	50,087	52,054	54,100	56,225	58,434	60,730	63,116	65,596	68,174	54,225	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	\$ 956,358	11 11 11 11 13
	Telecommunicati	Issued April 1, 2010	Interest Rates	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%	3.86%			
			Year Ending June 30	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030		Total	

CITY OF BELLEVUE BELLEVUE

SCHEDULE OF RECEIPTS BY SOURCE AND DISBURSEMENTS BY FUNCTION

ALL GOVERNMENTAL FUNDS FOR THE LAST TEN YEARS

2002	\$ 557,017 31,188 144,022 8,218 20,926 257,968 25,361 48,506	\$ 309,035 265,107 22,437 10,544 258,557 219,053
2003	\$ 543,041 37,085 173,660 4,780 17,434 331,270 24,672 47,042 8 1,178,984	\$ 354,078 211,154 253,251 18,112 277,566 237,793
2004	\$ 487,876 67,051 164,223 4,803 66,214 262,901 23,310 147,064 	\$ 374,221 292,279 552,543 9,259 259,108 199,858 50,520
2005	\$ 498,867 66,993 141,572 9,760 19,623 430,717 27,336 95,226 \$ 1,290,094	\$ 358,504 336,235 373,284 12,630 259,011 182,654
2006	\$ 546,571 76,502 144,020 11,327 36,768 300,198 37,140 91,906 8 1,244,432	\$ 383,556 576,783 273,144 10,055 397,234 200,076
2007	\$ 642,154 51,096 168,422 13,421 48,022 256,036 35,284 62,297 	\$ 401,721 2,048,764 274,190 6,987 358,703 440,669
2008	\$ 644,719 293,229 169,377 13,420 23,776 267,203 35,237 130,960	\$ 406,646 419,147 240,738 7,053 327,948 456,016 431,850
2009	\$ 667,720 297,412 170,662 14,593 11,965 305,970 30,433 127,373	\$ 590,501 476,719 297,908 70,805 327,883 876,026 352,917
2010	\$ 722,589 401,214 171,326 14,698 9,664 482,684 33,159 576,039 \$76,039	\$ 434,801 359,853 238,277 76,579 346,116 656,952 697,932
2011	\$ 837,102 286,488 185,434 13,719 12,344 526,356 34,254 432,125 \$2,327,822	\$ 690,612 429,592 272,426 50,640 347,785 690,358 36,649
	Receipts: Property tax Tax increment financing Other city tax Licenses and permits Use of money and property Intergovernmental Charges for services Miscellaneous Total	Disbursements: Operating: Public safety Public works Culture and recreation Community and economic development General government Debt service Capital projects Total

O'CONNOR, BROOKS & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

W.H. LEGLAR, CPA S.J. DOMEYER, CPA M.A. KUEPERS, CPA J.W. HANNAN, CPA M.P. RUGGEBERG, CPA P.C. McCARTHY, CPA E.A. SCHILLING, CPA

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Bellevue, Iowa, as of and for the year ended June 30, 2011, which collectively comprise the City's basic financial statements listed in the table of contents and have issued our report thereon dated June 6, 2012. Our report expressed unqualified opinions on the financial statements which were prepared in conformity with another comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Our report included a disclaimer of opinion on the required supplementary information including Management's Discussion and Analysis.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Bellevue's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the City of Bellevue's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Bellevue's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. However, as described in the accompanying Schedule of Findings, we identified certain deficiencies in internal control over financial reporting we consider to be material weaknesses and other deficiencies we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Bellevue's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiencies in internal control described in Part I of the accompanying Schedule of Findings as items I-D-11, I-E-11, and I-F-11 to be material weaknesses.

A significant deficiency is a deficiency, or combination of deficiencies in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in Part I of the accompanying Schedule of Findings as item I-G-11 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Bellevue's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed three instances of non-compliance that are required to be reported under <u>Government Auditing Standards</u> which is noted in Part I items I-A-11, I-B-11 and I-C-11 in the accompanying Schedule of Findings. In addition, we noted certain immaterial instances of non-compliance or other matters that are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2011, are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The City of Bellevue's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the City's responses, we did not audit the City of Bellevue's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of Bellevue and other parties to whom the City of Bellevue may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Bellevue during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

O'CONNOR, BROOKS & CO., P.C.

O'Connor, Brooks + Co., P.C.

Dubuque, Iowa June 6, 2012

SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2011

Part I: Findings Related to the Financial Statements:

INSTANCES OF NON-COMPLIANCE:

I-A-11 <u>Telecommunication Services</u> – The City did not consistently allocate the wages of City employees performing services for the telecommunication municipal utility as required by Chapter 388.10 of the Code of Iowa. No wages for service calls were allocated to the Telecommunications Fund during the year resulting in an understatement of telecommunication service expenses of an unknown amount.

<u>Recommendation</u> – All wages of employees performing telecommunications work should be allocated to the Telecommunications Fund.

<u>Response</u> – An agreement will be worked out between the Utility and the City for mutual use of the telecommunication system.

Conclusion – Response accepted.

I-B-11 <u>Telecommunication Services</u> – The City transferred money from the General Fund to the Telecommunications Fund. This may not be in accordance with Chapter 388.10 of the Code of Iowa which states a city that owns or operates a municipal utility providing telecommunications cannot use General Fund monies for the ongoing support or subsidy of a telecommunications system.

<u>Recommendation</u> — The City should not support telecommunications from other governmental funds. The City should consider consulting an attorney regarding whether the Telecommunications Fund may possibly have to repay monies received from the General Fund.

<u>Response</u> – In the future the City will only use funds from the Telecommunications Fund to support telecommunications services.

Conclusion – Response accepted.

SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2011

Part I: Findings Related to the Financial Statements: (Continued)

I-C-11 <u>Telecommunication Services</u> – By having a large deficit balance in the Telecommunications Fund, the fund is in effect borrowing from the City's other funds including the General Fund which is not allowed according to Chapter 388.10 of the Code of Iowa.

<u>Recommendation</u> – The City should consider borrowing funds from outside sources to eliminate the deficit.

<u>Response</u> – The City will investigate that option at the earliest possible convenience. The City is also raising rates and looking at ways to reduce expenses to eliminate the deficit.

<u>Conclusion</u> – Response accepted.

MATERIAL WEAKNESSES

I-D-11 <u>Segregation of Duties</u> - One important aspect of the internal control over financial reporting is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that the individual who reconciles the City's checking account is also authorized to sign checks.

<u>Recommendation</u> - We realize that with a limited number of office employees, segregation of duties is difficult. However, the City should review its control procedures to obtain maximum internal control possible under the circumstances. We recommend that the bank statements be delivered directly to the City Administrator for review before being given to the individual responsible for the account reconciliations.

Response - We will investigate this.

Conclusion - Response accepted.

I-E-11 <u>Vendors</u> - The City Clerk is able to add new vendors to the City's records prior to receiving approval of the City Council or City Administrator.

<u>Recommendation</u> - The City Administrator should continue to approve all new vendors that the City does business with. Where practical, the City Council should also specifically approve these on a monthly basis.

Response - We will investigate ways to implement this change.

Conclusion - Response accepted.

SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2011

Part I: Findings Related to the Financial Statements: (Continued)

I-F-11 <u>Adjusting Journal Entries</u> - Several adjusting entries were proposed to management to represent a fair presentation of the financial statements. The most significant adjustments were reclassifying grant proceeds.

<u>Recommendation</u> - We recommend the City implement procedures to reasonably assure that account balances are fairly stated.

Response - We will consider this.

Conclusion - Response accepted.

SIGNIFICANT DEFICIENCIES:

I-G-11 <u>Employee Pay Rates</u> – It was noted that two City employees were performing duties for the City departments other than their usual department and not being paid overtime.

<u>Recommendation</u> – The City should ensure employees are being paid accordingly.

<u>Response</u> – The City will ensure employees are being paid properly.

Conclusion – Response accepted.

Part II: Other Findings Related to Statutory Reporting:

II-A-11 <u>Certified Budget</u> - Disbursements during the year ended June 30, 2011, exceeded the amount budgeted in the capital projects function. Chapter 384.20 of the Code of Iowa states in part that public monies may not be expended or encumbered except under an annual or continuing appropriation.

<u>Recommendation</u> - The budget should have been amended in sufficient amounts in accordance with Chapter 384.18 of the Code of Iowa before disbursements were allowed to exceed the budget.

Response - The budget will be amended in the future, if applicable.

Conclusion - Response accepted.

SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2011

Part II: Other Findings Related to Statutory Reporting: (Continued)

- II-B-11 <u>Questionable Disbursements</u> We noted no disbursements that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- II-C-11 <u>Travel Expense</u> No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- II-D-11 <u>Business Transactions</u> Business transactions between the City and City officials or employees are detailed as follows:

Name, Title, and Transaction
Business Connection Description Amount

Marie Zeimet,

Administrative Staff, Repairs &

Owner of Zeimet's Garage, Inc. Maintenance \$ 2,036

In accordance with Chapter 362.5(11) of the Code of Iowa, the transactions with the employees do not appear to represent conflicts of interest since the transactions with each individual were less than \$2,500 during the fiscal year.

- II-E-11 <u>Bond Coverage</u> Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- II-F-11 <u>Council Minutes</u> No transactions were found that we believe should have been approved in the Council minutes but weren't.
- II-G-11 <u>Revenue Notes</u> No instances of non-compliance with the revenue note resolution were noted.
- II-H-11 <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investment provisions of chapters 12B and 12C of the Code of Iowa and the City's investment policy were noted.

SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2011

Part II: Other Findings Related to Statutory Reporting: (Continued)

II-I-11 <u>Financial Condition</u> - The Sewer Rental Fund and the Telecommunications Fund had deficit balances at June 30, 2011, in the amount of \$59,003 and \$812,404, respectively.

<u>Recommendation</u> - The City should investigate alternatives to eliminate the deficits in these funds in order to return the funds to a sound financial position.

<u>Response</u> – We have refinanced the debt of the wastewater utility and have raised rates to replenish the Sewer Rental Fund. We have refinanced the telecommunications debt and have raised rates and are looking for ways to reduce expenses to reduce the deficit.

<u>Conclusion</u> - Response accepted.

II-J-11 <u>Utility Rates</u> - We noted a utility rate being charged to customers that had not been approved by City ordinance.

<u>Recommendation</u> - The City should ensure that all utility rates are approved by City ordinance prior to being included on customer billings.

<u>Response</u> - We will approve all utility rates by ordinance.

Conclusion - Response accepted.